

Form HM: 26: Externally Sourced Food Items

BEO: _____ **Date delivered:** _____ **Where delivered:** _____

I understand that by bringing food and/ or beverages in from outside the Sofitel Sydney Wentworth that the hotel cannot be held responsible for the safety or suitability of these items. I have been provided with the "Sofitel Sydney Wentworth Guidelines for Externally Sourced Food and Beverage Items" that I am required to abide by, and agree that these requirements have been met.

By completing this form and signing below, I am absolving the Sofitel Sydney Wentworth of any responsibility for the food and/ or beverages items that we have provided. We agree to be fully responsible for any of our guests that have consumed the food that we have brought in.

Name: _____ **Signature:** _____

Date	Product
<p>What food and/ or beverage items have you brought in? Please attach additional pages if needed.</p>	<p><input type="checkbox"/> Tick here if additional pages are attached.</p>
What date is the event:	
Who is the supplier of the products?	
What is the phone number of the supplier in case we have any allergen queries?	<p>Mobile:</p> <p>Landline:</p>
Are there any special requests for the handling or storage of products you have provided?	

Received and approved Name: _____ **Signature:** _____

Sofitel Sydney Wentworth - HACCP Program.	Date implemented: 2 nd June 2011
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